



St Joseph's Catholic Academy
Member of the Newman Catholic Collegiate

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Acting Executive Principal- Mrs D Farmer
Acting Head of School – Mrs R Wilson

Monday 1st June 2020

Dear Parents/Carers,

We are pleased that you have chosen our Nursery for your child in September 2020 and very much look forward to welcoming your child to our school.

In these unprecedented times, I am sure that you are particularly concerned about sending your child into Nursery for the first time. We are currently unable to confirm arrangements for transition to our Nursery, and will contact you as we receive further guidance. It is highly unlikely that we will be able to host the 'Stay and Play' sessions or induction meetings that usually form part of our comprehensive induction to the school. However, I hope that the information contained in this pack will give you a taste of life at St Joseph's so that you are able to prepare your child for their first day.

Please find enclosed the following documents that will give you further information about our school:

- A welcome letter from Miss Bridges, our Nursery class teacher
- A leaflet about our Nursery
- Photographs of the staff who will work with your child
- A presentation on life at St Joseph's that we would usually share at the Induction meeting
- 'A Typical Day in Nursery' timetable
- Uniform list

You will also find a wealth of information about St Joseph's from:

- Our school website: <http://stjosephscatholicacademy.co.uk/>
- Our school Facebook page: <https://www.facebook.com/St-Josephs-Goldenhill>
- Or school Twitter page: <https://twitter.com/stjoegoldenhill>

In addition to this, there are a number of documents that you are required to complete and return to school by **Friday 19th June**. These documents are:

- Data collection sheet
- 'Using images of children' consent form
- Local visit consent form
- Esafety rules
- Free school meal application form (if applicable)



All children at St Joseph's are able to receive 30 hours of childcare; 15 hours of which are free for all. Working parents of three and four year olds may be eligible for 30 hours per week of free early education. This will be funded through the local authority if you (and your partner, if you have one) currently work more than 16 hours per week. If you are a working parent/s and believe you are eligible for the 30 hours funding, please visit www.gov.uk/apply-30-hours-free-childcare.

All parents will need to complete both sides of the enclosed 'Parent Declaration Form' for free childcare. If you are eligible for 30-hour funding, please enter your 11 digit code area on the front page of this form. The 'Parent Declaration' form will need returning even if you do not have a code for 30 hour funding.

If you are not eligible for the full 30 hours funded, you are required to pay an additional top-up fee of £15 per week for the remaining 15 hours childcare. School lunches can be purchased for an additional fee of £10.75 per week (unless you are eligible for free school meals- see blue form enclosed).

Since we are currently unable to accept visitors onto our school premises, please return the relevant documentation via post to the school address by **Friday 19th June at the latest**.

We look forward to welcoming your child into our Nursery next academic year and we will be in touch with you as soon as we can confirm further details. Please do not hesitate to contact the school if you require any further information.

Yours sincerely,

Mrs R Wilson,
Acting Head of School.